Project Management Risk Register Sheet for each risk identified

EXAMPLE

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Id | **Description of Risk**(including any identified ‘triggers’) | **Impact on Project** (Identify consequences [[1]](#footnote-1)) | Assessment of**Likelihood** | Assessment of**Seriousness** | **Grade**  (combined Likelihood and Seriousness) | **Change** | **Date of Review** | **Mitigation Actions**(Preventative or Contingency) | **Responsibility** for mitigation action(s) | **Cost** | **Timeline** for mitigation action(s) | **Work Breakdown Structure** |

These topics would go into the Risk Register Sheet for each identified risk

1. In larger projects, the consequences of the threat may not be evident, and noting them under each risk or in a separate column can be useful in identifying appropriate mitigation actions. [↑](#footnote-ref-1)