CSE Oral Communication Rubric

Presenter Name_____ Reviewer_____ Total Score_____

Evaluation	4	3	2	1	
Bad Habits	Student exhibits two or fewer presentation bad habits such as pacing, stammering, hands in pockets, not engaging audience etc.	Student exhibits three or fewer presentation bad habits such as pacing, stammering, hands in pockets, not engaging audience etc.	Student exhibits four or fewer presentation bad habits such as pacing, stammering, hands in pockets, not engaging audience etc.	Student exhibits many presentation bad habits such as pacing, stammering, hands in pockets, not engaging audience etc.	
Mechanics	Presentation has no misspellings or grammatical errors.	Presentation has no more than two misspellings and/or grammatical errors.	Presentation has three misspellings and/or grammatical errors.	Student's presentation has four or more spelling errors and/or grammatical errors.	
Eye Contact	Student maintains eye contact with audience, seldom returning to notes.	Student maintains eye contact most of the time but frequently returns to notes.	Student occasionally uses eye contact, but still reads most of report.	Student reads all of report with no eye contact.	
Elocution	Student uses a clear voice and correct, precise pronunciation of terms so that all audience members can hear presentation.	Student's voice is clear. Student pronounces most words correctly. Most audience members can hear presentation.	Student's voice is low. Student incorrectly pronounces terms. Audience members have difficulty hearing presentation.	Student mumbles, incorrectly pronounces terms, and speaks too quietly for audience in the back to hear.	
Personal Appearance	Dressed and groomed appropriately.			Not dressed and groomed appropriately for such a presentation.	
Technical Content	Content is technically sound, exhibits appropriate research, and depth is appropriate.	Content is technically sound but could exhibit more research and depth.	Content is not strong, research and depth are lacking.	Content is trivial, research and depth are not demonstrated	
Organization and logical flow	Student presents information in logical, interesting sequence which audience can follow.	Student presents information in logical sequence which audience can follow.	Audience has difficulty following presentation because of poor logical flow of information.	Audience cannot follow presentation because there is no logical flow of information.	
Response to Audience Questions	Student demonstrates full knowledge (more than required) by answering all class questions with explanations and elaboration.	Student is at ease with expected answers to all questions, but fails to elaborate.	Student is uncomfortable with information and able to answer only rudimentary questions.	Student does not have grasp of information; student cannot answer questions about subject.	
Meaningful Graphics and Visuals	Student's graphics and visuals explain and reinforce screen text and presentation.	Student's graphics and visuals relate to text and presentation.	Student occasionally uses graphics and visuals that rarely support text and presentation.	Student uses no graphics.	
Time Management	Student completely covers topic within the allocated time leaving an appropriate amount of time for Questions.	Student adequately covers topic within the allocated time leaving an appropriate amount of time for Questions.	Student covers topic with slight content omissions, or exceeds or underutilizes time limits.	Student inadequately covers topic and exceeds or underutilizes time limits.	
Presentation is appropriate for audiences in attendance and for objectives	Presentation communicates the presenters' objectives, and uses language and words/jargon/acronyms appropriate to the audience.	Presentation communicates the presenter's objective, but does not use language and words/jargon/acronyms appropriate to the audience.	Presentation does not communicate the presenter's objective, but uses language and words/jargon/acronyms appropriate to the audience.	Presentation does not communicate the presenters' objectives, nor uses language or words/jargon/acronyms appropriate to the audience.	