

Online Programs

This message is submitted on behalf of Dr. Goswami, Executive Director of the Office of Online Programs and University Computing and Telecommunications.

As previously announced by the Office of Online Programs and recognized by Deans Council and Enrollment Management, the deadlines for all new fully online courses to be requested and submitted for Quality Assurance (QA) review will be much earlier than in previous years. This requirement has become necessary in order to ensure we have courses listed accurately for students in the class schedule. Without the lead time mandated, there is risk of courses being listed as fully on-line when in actuality they are not. With the additional lead time, courses will be submitted through Online Programs in time to determine the proper way that they should be listed in the class schedule. These changes are in effect for all new courses for the SP16 semester and subsequent terms.

In order to meet the Quality Assurance deadlines, UCT is also asking that course request be submitted no less than 12 weeks prior to the QA submission deadline in order to assist faculty with the development of these fully online courses.

If the course is not considered to be ready for fully online delivery, then it may:

- 1. Be offered as hybrid or face-to-face.**
- 2. Borrow content from an instructor (with instructor's permission) who already owns a QA approved master.**

The Office of Online Programs strongly recommends all faculty use UCT's Instructional Design services throughout the development phase as we have seen differences in the amount of support courses require when faculty and UCT collaborate during the development process.

Please keep the following important dates in mind,

Courses to be scheduled for fully online delivery in SP16

- 07-01-15: Last day to submit new fully online courses to Online Programs for QA in order to be considered for fully online delivery in SP16.

Courses to be scheduled for fully online delivery in SU16

- 07-01-15: Last day to submit new fully online course requests to UCT for Instructional Design assistance or as DIY development in order to be considered for fully online delivery in SU16.
- 10-12-15: Last day to submit new fully online courses to Online Programs for QA in order to be scheduled for fully online delivery in SU16.

Courses to be scheduled for fully online delivery in FA16

- 07-01-15: Last day to submit new fully online course requests to UCT for Instructional Design assistance as DIY development in order to be considered for fully online delivery in SU16.
- 10-30-15: Last day to submit new fully online courses to Online Programs for QA in order to be considered for fully online delivery in FA16.

Please make sure your requests for SU/FA16 are made by the deadlines outlined above. If you would like assistance submitting one of more course requests in the OPALS system, please contact the Support